



CHID 399 Internship Learning Contract

CHID 399 exists to provide students with an opportunity to connect theory and practice while making connections to organizations outside of the academic community. Depending on the site and assignments outlined below, students may use CHID 399 to count towards their Ideas in the World or Local/Global Engagements Requirement. While the work that students do at their internship sites should be interesting and engaging, the bulk of their grade will be based on the quality of the academic project they design and complete in tandem with this internship. Because of this, CHID 399 can only be taken for numerical credit and not CR/NC.

Learning Goals:

1. To develop an understanding of the history and culture of the internship organization.
2. To be constructively and actively engaged with the internship organization.
3. To consciously reflect on the connections between the student's educational experience/content/goals and the student's experience with the internship.

Summary of Internship:

- Internship Site Name:

- 5 credits total in any single quarter
- Student is expected to spend 10 hours/week working at internship site (or 100 hours total over the 10-week quarter). *Failure to complete the full 100 hours of internship work will result in a failing grade.* If extreme, extenuating circumstances arise that prevent the student from completing this commitment, the student **must** contact their site supervisor and faculty advisor immediately.
- Student is expected to spend 5 hours/week on related academic project
- Final grade will be based on the following:
 - 70% final project
 - 15% site supervisor evaluation
 - 15% student self-evaluation
- I would like this to count towards:
 - CHID's Ideas in the World Requirement (see page 4 for description)
 - CHID's Local/Global Engagements Requirement (see page 4 for description)



Contact Information/Signature Page

In order for this to be a positive and productive experience for the student and the internship site, the student, the faculty advisor, and the site supervisor need to commit to working together, with a clear understanding of their commitments and responsibilities. To this end, we ask that you each sign this contract indicating your commitment to the completion of this project.

Student

Signature

Name

Email Address

Phone Number

Internship Site Supervisor

As a site supervisor for CHID 399, you have three key responsibilities:

- Verify that the student completes spend 10 hours/week working at internship site (or 100 hours total over the 10-week quarter).
• Keep in contact with the student's faculty sponsor throughout the quarter if you have any questions or concerns about your student intern.
• Fill out the evaluation form and submit to the student's faculty advisor by (Friday of the 10th week) to confirm satisfactory completion of the internship.

Signature

Name

Organization Name

Email Address

Phone Number

Faculty Advisor

As a Faculty Sponsor, you have four key responsibilities:

- Meet with your student throughout the quarter to act as a mentor, facilitating conversations about how best to relate the student's internship experience to their academic paper/project.
• Confirm with the student's internship supervisor that the student has satisfactorily completed his or her internship by emailing and reviewing the student's self-evaluation and site supervisor's evaluation.
• Evaluate the student's work, including grading the final paper or project.
• Submit the student's grade.

Signature

Name

Email Address

Phone Number



Internship Site Agreement

To be completed by the student and the site supervisor.

Details of Work at Internship Site:

First day of work will be: _____ Last day of work will be: _____

Weekly work schedule:

SUN _____ MON _____ TUES _____ WED _____ THU _____ FRI _____ SAT _____

Total # of hours: 10 hours per week or 100 hours over course of 10-week quarter

Learning Goals:

What does the student intern want to learn as a result of this internship experience? How will these goals relate to the student’s academic work in CHID? [To be completed by student before meeting with site supervisor.]

Job Description:

What are the student intern’s responsibilities working with this organization? [To be completed by site supervisor and student.]

Site Supervision:

Over the course of the 10-week internship, how will the site supervisor hold the student accountable for meeting the responsibilities listed above? [To be completed by site supervisor and student.]



Academic Project Agreement

To be completed by the student and the faculty advisor.

The CHID Internship can either count towards the Local/Global requirement or Ideas in the World requirement. Please check the option you are choosing:

CHID Local/Global Credit

This internship option enables students to have a transnational experience without leaving Seattle by exploring the connections between global ideas and local work. As they build relationships within our local community, students are encouraged to be self-reflexive of their own local position/situation/context while thinking critically about their work experience and exploring the links between local and global systems. In these internships, students will trace local and global intersections in areas such as transnational identity politics, human rights, immigration, indigenous issues, legal rights, and violence. The student's academic project must be grounded in the concept stated above.

Ideas in the World Credit

This internship option requires that students explore various systems of belief, conceptual frameworks, paradigms, historical understandings, and ways of knowing. For example, if students were interning at an organization that focused on immigrant rights, the student may wish to study postcolonial theory and literature, making connections between these theories and the history and practices of the organization, including the communities with which they work. The student's academic project must be grounded in the concept stated above.

Mandatory Assignments

Each student must develop their own academic project

- **REQUIRED Final Paper/Project**
The final project shall be a paper consisting of 12-15 double-spaced pages (or equivalent project, as determined by faculty advisor) The final paper to be well written, grammatically and stylistically correct including a clearly organized introduction and conclusion, as well as a minimum of three textual citations from the reading list developed by the faculty advisor and student. This final paper should include a history/overview of the organization and incorporate the assigned readings (as determined by the student and faculty advisor).



List two or three possible topics for a final paper or project. This paper or project will integrate fieldwork with analytic, conceptual, critical, and/or theoretical knowledge and will not be simply a summary of the internship experience.

List 3-5 readings for the student to explore, including theoretical texts that help will the student critically engage with the purpose, structure, and history of the organization in support of the development of their final project.

Additional Assignments:
